



## PRIVACY IMPACT ASSESSMENT (PIA)

For the

Electronic Biomedical Research Application Portal (eBRAP)
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US Army Medical Command - DHP Funded System
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### **SECTION 1: IS A PIA REQUIRED?**

**a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).**

- (1) Yes, from members of the general public.
- (2) Yes, from Federal personnel\* and/or Federal contractors.
- (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- (4) No

\* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

**b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.**

**c. If "Yes," then a PIA is required. Proceed to Section 2.**

**SECTION 2: PIA SUMMARY INFORMATION**

a. Why is this PIA being created or updated? Choose one:

- New DoD Information System       New Electronic Collection
- Existing DoD Information System       Existing Electronic Collection
- Significantly Modified DoD Information System

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- Yes, DITPR      Enter DITPR System Identification Number
- Yes, SIPRNET      Enter SIPRNET Identification Number
- No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- Yes       No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- Yes       No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.  
Consult the Component Privacy Office for additional information or  
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

**e. Does this DoD information system or electronic collection have an OMB Control Number?**

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

**Yes**

**Enter OMB Control Number**

**Enter Expiration Date**

**No**

**f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.**

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

Section 113, Title 10 United States Code: Secretary of Defense  
Public Law 106-107, Federal Financial Assistance Management Improvement Act  
Federal Acquisition Regulations, Part 4.5  
DOD 3210.6-R, Department of Defense Grant and Agreement Regulations, April 13, 1998, incorporating changes through Change 5, August 27, 2007.

**g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.**

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

The purpose of the Electronic Biomedical Research Application Portal (eBRAP) is to allow the Office of Congressionally Directed Medical Research Programs (CDMRP), its supporting agencies, and its contractors to electronically receive, process and manage research proposal applications. eBRAP will be the front-end interface that the public can access as opposed to the Electronic Grants System (EGS) that is the USAMRMC restricted back-end data repository used to manage awards. The information collected is necessary for the execution of research funding requests made by research institutions. Information collected is standard for all procurement actions, without which funds could not be obligated. Certain information including name of institution, name of investigator, and amount of award are made public upon award.

The types of personal information about individuals collected in the system will consist of: Name, Race/Ethnicity (optional), and Education.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

- Unauthorized access: Physical, technical, and administrative controls will be adopted to secure, protect and preserve the confidentiality of the information collected.
- Unauthorized disclosure: Only the system administrators and users will have access. In addition, all users will be required to receive information assurance awareness training, Privacy Act, and system training in order to mitigate risks involved.

**h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.**

**Within the DoD Component.**

Specify.

Within the United States Army Medical Research and Materiel Command (Program Managers, Grants Managers, Administrative Support Personnel, Grants Specialists, Budget Specialists, Contract Specialists, Procurement Technicians, Contracting Officers, Accounting Personnel, Research Administration Support, Human Subject Reviewers, Animal Care and Use Reviewers, Office of Research Protections Managers, Environmental Officer, Safety Review Specialists, System Developers, System Administrators, Directorate of Information Management Technical Staff, Security and Information Assurance Staff)

**Other DoD Components.**

Specify.

**Other Federal Agencies.**

Specify.

**State and Local Agencies.**

Specify.

- Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify.

SRA. The contract indicates that the contractor shall take government mandated training. The contractor will sign a non-disclosure statement attesting to maintaining the confidentiality of the PII. In addition, the "TRICARE Management Activity Privacy Office Standard Contract Language for Protection of Personal Information ( <http://tricare.mil/tmaprivacy/contract.cfm>) will be put into the contract.

- Other** (e.g., commercial providers, colleges).

Specify.

**i. Do individuals have the opportunity to object to the collection of their PII?**

- Yes**  **No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object.

All applications for Federal funding through the Grants.gov system requires that the information collected be provided on the application forms as mandatory data. A person may elect not to submit an application if they do not wish to have their information collected.

**j. Do individuals have the opportunity to consent to the specific uses of their PII?**

- Yes**  **No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

All applications for federal funding through the Grants.gov system requires that the information collected be provided on the application forms as mandatory data. A person may elect not to submit an application if they do not wish to have their information collected.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

- Privacy Act Statement                       Privacy Advisory  
 Other     None

Describe each applicable format.

The Electronic Biomedical Application Portal (eBRAP) will provide a Privacy Act Statement to users who are submitting PII.

PRIVACY ACT STATEMENT

Authorities: Section 113, Title 10, United States Code: Secretary of Defense  
Federal Acquisition Regulations Part 4.5

Purposes: The information will be used in connection with the selection of qualified proposals submitted by applicants in order to make research awards. To permit authorized individuals to view their data for purpose of verifying its accuracy and to update the data when it is not current or is inaccurate. To audit user access to ensure that access is only granted to users that are authorized access to the information

Routine Uses: The information requested may be disclosed to qualified reviewers and staff assistants as part of the proposal review process, funding decisions, or the administration of research awards; or to other government agencies for comparison of funded research. eBRAP does not share information with any private organizations and does not collect information for commercial marketing.

Disclosure: Submission of the information is voluntary. Failure to provide full and complete information, however, may reduce the possibility of receiving a research award.

**NOTE:**

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.