



PRIVACY IMPACT ASSESSMENT (PIA)

For the

Immunization Information and Training Portal

US Army Medical Command - Defense Health Program (DHP) Funded Web Application

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

- (1) Yes, from members of the general public.
- (2) Yes, from Federal personnel* and/or Federal contractors.
- (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- New DoD Information System
- Existing DoD Information System
- Significantly Modified DoD Information System
- New Electronic Collection
- Existing Electronic Collection

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- Yes, DITPR Enter DITPR System Identification Number
- Yes, SIPRNET Enter SIPRNET Identification Number
- No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- Yes
- No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- Yes
- No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes

Enter OMB Control Number

Enter Expiration Date

No

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

10 U.S.C. 3013, Secretary of The Army; 5 U.S.C. 7902, Safety Programs; 29 U.S.C. 668, Programs of Federal Agencies, 29 CFR. 1910, Occupational Safety and Health Standards; Army Regulation 40-5, Preventive Medicine; E.O. 12223, Occupational Health Safety Programs for Federal Employees; and E.O. 9397 (SSN).

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

This PIA updates the Military Vaccine Agency (MILVAX) Immunization and Training Portal PIA approved on 1 November 2012. In October 2014, the Military Vaccine Agency-Vaccine Healthcare Centers Network (MILVAX-VHCN) transitioned into the Defense Health Agency (DHA) as the Immunization Healthcare Branch (IHB), a vital part of the DHA's Public Health Division. The DHA IHB continues all the functions carried out by MILVAX-VHCN for uniformed personnel, and expands the support and services provided on behalf of military dependents and retirees worldwide. The US Army Medical Command continues to provide funding for the web portal and contract for the training services until the end of Fiscal Year 2015.

The Immunization Information and Training Portal supports onsite and online immunization training across multiple immunization programs worldwide. A major component is the Immunization University (ImzU), an informal collection of guidelines and training resources designed to enhance the skills of healthcare workers from a variety of backgrounds. The ImzU offers training on vaccine products and immunization services through on-line distance learning and on-site classes. Continuing Education (CE) Credits are available for on-site training events. Certificates of completion and consolidated student transcripts are available via the ImzU Learning Management System, and may be accessed online. Individuals can access the ImzU courses anonymously or register to take a course for credit. Individuals who desire to take a course for credit must register to obtain an ImzU account.

The types of personal information collected for ImzU account registration include: name, telephone number, mailing address, email address, day and month of birth, last 4 digits of the social security number, and military and employment information.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

The privacy risks associated with the PII collected include unauthorized access and unauthorized disclosure of PII. There are physical, administrative, and technical security measures in place to mitigate these risks. The security measures are addressed in Section 3 below.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

Within the DoD Component.

Specify.

Other DoD Components.

Specify.

Other Federal Agencies.

Specify.

State and Local Agencies.

Specify.

Contractor (Enter name and describe the language in the contract that safeguards PII.)

Specify.

ASM Research, Inc. provides web/training developers. There are clauses in the contract requiring compliance with the Privacy Act and Health Insurance Portability and Accountability Act (HIPAA) to maintain the confidentiality of personal information.

Other (e.g., commercial providers, colleges).

Specify.

i. Do individuals have the opportunity to object to the collection of their PII?

Yes

No

(1) If "Yes," describe method by which individuals can object to the collection of PII.

Individuals are provided a Privacy Advisory and Privacy Act Statement when they register for an ImzU account. Although the disclosure of PII is voluntary, failure to provide the requested PII will result in a denial of an ImzU account.

(2) If "No," state the reason why individuals cannot object.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

Yes

No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

Individuals are provided a Privacy Advisory and Privacy Act Statement when they register for an ImzU account. Although the disclosure of PII is voluntary, failure to consent to the specific uses of their PII will result in a denial of an ImzU account.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Privacy Act Statement | <input checked="" type="checkbox"/> Privacy Advisory |
| <input type="checkbox"/> Other | <input type="checkbox"/> None |

Describe each applicable format.

Privacy Advisory:
The following information is protected by the Privacy Act of 1974 (P.L. 93-579) and requires that you be given certain information in connection with the request for information solicited within this system. In accordance with the requirements of the Privacy Act of 1974, please be advised that (i) the authority for the collection of this data is 10 U.S.C. 3013, (ii) furnishing of the information solicited is voluntary, and (iii) the principal purpose for which the data will be used is to maintain current information relating to your benefits eligibility. If you do not furnish the requested information, you will not be eligible for education benefits, incentives, etc.

Privacy Act Statement:

Authority: 10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. Chapter 55, Medical and Dental Care; Army Regulation 40-66, Medical Record Administration and Health Care Documentation; Army Regulation 40-68, Clinical Quality Management, Army Regulation 40-5, Preventive Medicine, and E. O. 9397 (SSN).

Principal Purpose: The IHB Immunization Information and Training Portal includes an on-line distance Learning Management System targeted to educating vaccinees and health care providers as well as supporting online and live immunization training worldwide. Information is used in identification, authentication, and in tracking IHB training transcripts.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: In specific instances, information from this system of records may be provided to military medical personnel for use in assuring high quality health care.

The DoD 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices also apply to this system. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of information beyond those found in the Privacy Act of 1974 or mentioned in this system of records notice.

Disclosure: Voluntary. However, failure to provide the requested information will result in denial of access, application submission, or benefits delivery.