



PRIVACY IMPACT ASSESSMENT (PIA)

For the

Health Education Systems Incorporated (HESI) Examinations (Elsevier)
--

US Army Medical Command - Defense Health Program (DHP) Funded Application

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

- (1) Yes, from members of the general public.
- (2) Yes, from Federal personnel* and/or Federal contractors.
- (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- New DoD Information System
- Existing DoD Information System
- Significantly Modified DoD Information System
- New Electronic Collection
- Existing Electronic Collection

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- Yes, DITPR Enter DITPR System Identification Number
- Yes, SIPRNET Enter SIPRNET Identification Number
- No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- Yes
- No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- Yes
- No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes

Enter OMB Control Number

Enter Expiration Date

No

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. Chapter 55, Medical and Dental Care; Army Regulation 40-66, Medical Record Administration and Health Care Documentation; Army Regulation 40-68, Clinical Quality Management, Army Regulation 40-5, Preventive Medicine, and E.O. 9397 (SSN).

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

The Elsevier web application provides Health Education Systems Inc. (HESI) diagnostic examinations for nursing and allied health markets. These diagnostic examinations provide the faculty with the tools to predict how students will perform on the nursing licensure examination and is used by the US Army Practical Nurse Course (PNC) Phase 2 clinical training sites. The students enrolled in the PNC must take the HESI examination for course completion. Students log into the Evolve online portal to access the HESI examination. Once the test is completed, the faculty uploads the results and a report is generated for the test group that shows the average score and performance in specific areas.

The types of PII collected for the online account include the student's name, e-mail address, and mailing address, and educational information.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

The risks associated with the collection, use, and storage of PII are unauthorized access and unauthorized disclosure. The privacy and security policies are posted on the website and is also provided in Section 2k below.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

Within the DoD Component.

Specify.

Other DoD Components.

Specify.

Other Federal Agencies.

Specify.

State and Local Agencies.

Specify.

Contractor (Enter name and describe the language in the contract that safeguards PII.)

Specify.

Other (e.g., commercial providers, colleges).

Specify.

i. Do individuals have the opportunity to object to the collection of their PII?

Yes

No

(1) If "Yes," describe method by which individuals can object to the collection of PII.

Completion of the online HESI examination is a requirement for completing the Practical Nurse Course. The privacy policy is posted on the website and is provided in Section 2k below. While disclosure of PII is voluntary, failure to furnish PII will prevent students students from completing this required examination.

(2) If "No," state the reason why individuals cannot object.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

Yes

No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

Completion of the online HESI examination is a requirement for completing the Practical Nurse Course. The privacy policy is posted on the website and is provided in Section 2k below. While disclosure of PII is voluntary, failure to furnish PII and consent to the specific uses of their PII will prevent students from completing this required examination.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Privacy Act Statement | <input type="checkbox"/> Privacy Advisory |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> None |

Describe each applicable format.	<p>Elsevier Privacy Policy Elsevier is committed to maintaining your confidence and trust with respect to the privacy of the personal information we collect from you. Please read this privacy policy carefully to understand our practices about how we collect, use and share your personal information.</p> <p>About our Privacy Policy This privacy policy describes how the personal information that is collected when you visit the Elsevier website, application or product that posts a link to this privacy policy ("Service") will be used by the Elsevier company that owns the Service ("Elsevier," "we," "us" or "our"). This policy may be supplemented by additional privacy terms or notices set forth on certain areas of the Service.</p> <p>Information We Collect The Service collects information from you in two ways: directly from your input and automatically through the Service's technologies.</p> <p>Information You Provide The types of personal information that the Service collects directly from you may include:</p> <ul style="list-style-type: none">• Contact details, such as your name, email address, postal address and telephone number;• Educational and professional background information;• Usernames and passwords;• Payment information, such as a credit or debit card number;• Comments, feedback, posts and other content you submit to the Service; and• Interests and communication preferences. <p>In order to access certain content and to make use of additional functionality and features of the Service, we ask you to register for an account by completing and submitting a registration form, which may request additional information.</p> <p>If you choose to register and sign in by using a third party account (such as your Facebook account), the authentication of your login is handled by the third party and the Service will collect your name, email address and any other information about your third-party account that you agree to share with us at the time you give permission for your account on the Service to be linked to your third party account.</p> <p>Information Collected Automatically The Service also automatically collects, through our servers and the use of cookies (small text files sent to your computer), web beacons (also known as clear or single pixel .gifs) and other technologies, information that tells us how you use the Service, such as:</p> <ul style="list-style-type: none">• Internet Protocol ("IP") address used to connect your computer to the Internet;• Computer, device and connection information, such as browser type and version, operating system, mobile platform and unique device identifier ("UDID") and other technical identifiers;• Uniform Resource Locator ("URL") click stream data, including date and time stamp, referring and exit URLs, search terms you used, and pages you visited or searched for on the Service; and• For location-aware services, the physical location of your device in order to provide you with more relevant content for where you are in the world. <p>We may use and disclose information that does not reveal your identity or permit direct association with any specific individual, such as browser and device information, anonymous usage data and aggregated information, for any purpose, except where we are restricted by law. If we combine nonpersonal information with personal information, the combined information will be treated as personal information for as long as it remains combined.</p> <p>You can control cookies through your browser's settings and other tools. However, if you block certain cookies, you may not be able to register, login to the Service, access certain parts of the Service or make full use of the Service.</p> <p>Use of Your Information We may use your personal information to:</p>
----------------------------------	---

- Provide the Service to you, such as allow access to or delivery of our products or services, process or fulfill an order or transaction, or administer surveys or promotional programs;
- Respond to your requests, inquiries, comments or concerns;
- Provide technical, product and other support and help keep the Service working, safe and secure;
- Offer you customized content and individualized personalization of the Service to make it more relevant to your interests and needs;
- Enhance, evaluate and improve the Service, its advertisements and promotional campaigns and our products and services and to develop new products and services;
- Identify and analyze usage trends, including for the purposes of research, audits, reporting and paying royalties and license fees to third-party content providers;
- Notify you about changes or updates to the Service and our products and services; and
- Provide you special offers, promotions, surveys and other information about the Service as well as products, events and services of ours, our affiliates and non-affiliated third parties such as societies and sponsors.

We may on occasion also match or combine the personal information that you provide with information that we obtain from other sources or that is already in our records, whether collected online or offline or by predecessor or affiliated group companies, for the purposes described above.

Disclosure of Your Information

We may share your personal information with:

- Relevant agents, representatives, joint venturers, and entities for which we are acting as an agent, licensee or publisher, such as societies and sponsors;
- Applicable suppliers and service providers, including editors, reviewers, credit card processors, customer support, email service providers, mailing houses and shipping agents, and IT service providers; and
- All of our affiliates, trading names and divisions within the Elsevier group of companies worldwide (for a list, visit <http://www.elsevier.com/about/at-a-glance>), to assist us with producing and delivering our products and services, developing and operating our businesses, systems and applications, processing payments, customer support, marketing, promotion and communications and for other purposes set forth in this privacy policy.

We also may share your personal information with our affiliated group companies worldwide and with societies, sponsors and other non-affiliated third parties that wish to send you information about their products and services that may be of interest to you as determined by your choices in managing your communications preferences following the process described below.

If the Service offers a content database or learning service ("Subscription Service") and you access the

Subscription Service through an institution-sponsored subscription, your personal information and certain usage data gathered through the Subscription Service, such as the number of items you downloaded, any non-subscribed items you accessed, and test scores, may be shared with your institution for the purposes of usage analysis, subscription management, course management and testing and remediation. If your institution is a corporation or other business entity, additional usage data, such as the types of records you viewed and the number of searches you ran, also may be shared for the purposes of cost attribution and departmental budgeting.

We also may need to disclose your personal information:

- to respond to or comply with any law, regulation, subpoena, court order or other legal obligation;
- to enforce and protect our rights and properties;
- to detect, investigate and help prevent security threats, fraud or other malicious activity;
- to protect the rights, property or safety of our users, employees or others; and
- if Elsevier, the Service or a related asset or line of business is acquired by, transferred to or merged with another company.

The Service may let you post and share personal information, comments, materials and other content.

Any information you disclose publicly may be collected and used by others, may be indexable by search engines, and might not be able to be removed. Please be careful when disclosing personal information in these public areas.

Your Choices and Communications Preferences

You can manage your communications preferences when you register with the Service, by updating your account preferences, by using the "opt-out" or unsubscribe mechanism or other means provided within the communications that you receive from us or by contacting us. We reserve the right to

notify you of changes or updates to the Service whenever necessary.

Access to and Accuracy of Your Information

The Service may allow registered users to access their account information and make corrections or updates upon log in at any time. The accuracy of such information is solely the responsibility of the user. You may also request access to other personal information about you that may be held in the Service. If you request to deactivate your account or delete your personal information, we will endeavor to fulfill your request but some personal information may persist in backup copies for a certain period of time and may be retained as necessary for legitimate business purposes or to comply with our legal obligations.

Data Security

Elsevier takes precautions to safeguard your personal information against loss, theft and misuse and unauthorized access, disclosure, alteration and destruction through the use of appropriate administrative, physical and technical security measures.

Cross-Border Transfer of Your Information

Your personal information may be transferred to other countries for processing. By using the Service you consent to the transfer of information to countries outside of your country of residence, which may have different personal data protection rules than in your country.

NOTE:

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.